



The United Nations Peacekeeping Force in Cyprus invites applications for the post of
- Information Assistant -

Location: Nicosia: Cyprus
Type of Contract: Individual Contractor
Language Required: English and Greek
Duration: 4 weeks

Background

As part of its support to the substantive operational activities of UNFICYP and the Office of the Special Adviser of the Secretary-General on Cyprus (OSASG), the Public Information Office (PIO), carries out media monitoring of local Greek and Turkish-language press and international media. The media monitoring service is designed to provide PIO's clients with up-to date information on political, economic, social and legal developments on the island and in the region that affect or are relate to their work. It also monitors the effectiveness of UNFICYP and OSASG media outreach and strategy, by tracking the impact of media engagements by mission leadership.

Scope of work

Under the direct supervision of the Spokesperson, the consultant will support the media monitoring output of the UNFICYP Public Information Office.

Duties and Responsibilities

The Individual Contractor will:

- Read Greek-language local press, both in print and online, select relevant articles for translation, and produce written abstracts in English for dissemination to PIO clients.
- Produce verbatim transcripts of interviews, speeches or statements by mission leadership.
- Monitor, select and disseminate online media articles that are relevant to the UNFICYP or OSASG mandate.

Expected Deliverables/Outputs

- Accurate, concise and timely translations of relevant media content, delivered via email to UNFICYP and OSASG colleagues throughout the day.
- Accurate and timely production of transcripts as required.
- Timely dissemination of the other relevant English-language news sources.

Skills/Experience Required

- A first-level university degree in journalism, international relations or politics, communication, translation, or related field.
- Interested persons should have an excellent command of written and spoken English and Greek. Knowledge of Turkish language would be an asset.
- Knowledge and understanding of the Cyprus problem and political developments on the island is desirable.

Interested and qualified candidates are encouraged to apply by **specifying vacancy announcement # 3/2016. Candidates must complete the United Nations Personnel History form (P11) in English.**

The P.11 form could be downloaded from the UNFICYP website: www.unficyp.org under Employment. Submit applications attention Ms. Stella- Maria Demetriou to email:

unficyp-national-applications@un.org

Deadline for receipt of applications is 2March 2016

Preference will be given to equally qualified women candidates.

Only shortlisted candidates shall be contacted by the UNFICYP Human Resources Management Section

Please visit UNFICYP website for full details of the post.