



UNITED NATIONS PEACEKEEPING FORCE IN CYPRUS

Mission Circular No. / 2021 . 0637 .

27 May 2021

TO:

FROM:
Chief of Mission Support

SUBJECT: **Job Opening # 155542– Requisitions Assistant (G5)**

1. Please find herewith, the details for the following job opening:

| <u>Post Title</u> | <u>Office/ Section</u> |
|--------------------------------------|---|
| Requisitions Assistant G5 JO# 155542 | Integrated Acquisitioning and Requisitioning Unit |

2. Candidates are required to complete their respective Personal History Profile (PHP) in the Inspira Platform (internal candidates should register and log in through <https://inspira.un.org>, while external candidates should register and log in through <https://careers.un.org>) and submit their application through the Inspira platform no later than **22 June 2021**.

3. Applicants are strongly encouraged to follow “Applicant Guide” under the “Manuals” section in Inspira, when completing their Personal History Profile.

NOTE: This message is a notification. Please open/launch the PDF attachment which serves as the only official communication in this respect. Thank you.

PDF Attachment:

No file attached

Internal Distribution: UNFICYP\unficyp-sasg-cmp-all staff

External Distribution:

cc:

bcc:

Status: Drafted



UNITED NATIONS PEACEKEEPING FORCE IN CYPRUS

P.O. BOX 25644, 1311 NICOSIA, CYPRUS – TEL: 357-22-614410 FAX: 357-22-614600

27 May 2021

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|-------------------|---|------------|------------------|
| Post Title: | Requisitions Assistant | Work Base: | UNPA |
| Office: | Integrated Acquisitioning and Requisitioning Unit | Category: | General Services |
| Job Opening#: | 155542 | Level: | GL5 |
| Duty Station: | Nicosia HQ and Sectors | Deadline: | 22 June 2021 |
| Type of Contract: | Fixed-Term | | |

For further details related to the Job Opening, interested applicants are encouraged to visit the following link:

https://inspira.un.org/psc/UNCAREERS/EMPLOYEE/HRMS/c/UN_CUSTOMIZATIONS.UN_JOB_DETAIL.GBL?Page=UN_JOB_DETAIL&Action=A&SiteId=1&JobOpeningId=155542&PostingSeq=1