



The United Nations Peacekeeping Force in Cyprus invites applications for the post of

- **Carpenter (GL4)-**

Under the overall supervision of the Senior Engineering Assistant the incumbent is responsible for:

- Construction, installation, and repairing of structures and fixtures of wood, plywood, and wallboard, in accordance with local building codes, using carpenter's hand tools and power tools:
- Shaping or cutting materials to specified measurements to build or repair cabinets, windows, doors, frameworks, floors, formworks and other wooden fixtures used in buildings, using woodworking machines, carpenter's hand tools, and power tools.
- Fabrication and fixing of wooden trusses, roofing, ceiling boards.
- Fitting and installation of prefabricated window frames, doors, doorframes, weather stripping, interior and exterior trim, and finish hardware, such as locks, letter drops, and kick plates.
- Erecting scaffolding or ladders for assembling structures above ground level.
- Inspecting ceiling or floor tile, wall coverings, siding, glass, or woodwork to detect broken or damaged structures and repair or replace, using hand tools.
- Assembling and fastening materials to make frameworks or props, using hand tools and wood screws, nails, dowel pins, or glue
- Management of carpentry workshop including ordering of materials in order to carry out assigned tasks.
- Following established safety rules and regulations and maintaining a safe and clean working environment.
- Other duties as and when required.

**Skills & Qualifications**

- Completion of High School Diploma or equivalent Technical School.
- Minimum three (3) years of experience in the field of carpentry
- Fluency in English (written and spoken) is required.
- Knowledge of local languages (Greek and/or Turkish) is an advantage.
- Valid Driver's license required.

**Competencies**

- **Professionalism** –Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Planning & Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Client Orientation:** Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

**Interested and qualified candidates are encouraged to apply by specifying vacancy announcement # 3/2017.**

**Candidates must complete the United Nations Personnel History Form (P11) and a Cover Letter. All documents must be submitted in English. The P.11 form can be downloaded from the UNFICYP website: [www.unficyp.org](http://www.unficyp.org) under Employment. Submit applications to:**

**Human Resources Management Section**

**Email: [unficyp-national-applications@un.org](mailto:unficyp-national-applications@un.org)**

**Deadline for receipt of applications is 21 March 2017**

**Preference will be given to equally qualified women candidates.**

**Only shortlisted candidates shall be contacted by the UNFICYP Human Resources Management Section**

***Please visit UNFICYP website for full details of the post.***

